



Children's and Student Ministries
Policies and Procedures



Dear Children's and Student Ministries Volunteer or Staff Member,

At Faith Presbyterian Church, we believe God has called us to the privilege and responsibility of ministering in relationship with children, students, and families. We take that responsibility very seriously, and we seek to provide a safe and nurturing environment in which children and students can grow in relationship with Jesus Christ.

The following policies and procedures for staff members and volunteers serving in Children's and Student Ministries have been adopted and will be enforced. We acknowledge that policies alone cannot insulate us from misconduct and harm, but we do hope and pray that our efforts will serve to protect our children, students, staff, and volunteers.

Sincerely,

Faith Safety Committee
The Session of Faith Presbyterian Church

Faith Presbyterian Church Children's and Student Ministries Policies and Procedures

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Definitions and Structure

The Faith Presbyterian Church Children's and Student Ministries Policies and Procedures (also referred to in this document as "this Policy") includes policies and procedures for staff and volunteers in Faith Presbyterian Church's Children's and Student Ministries. Faith Children's Ministries includes children from birth through completion of 6th grade. Faith Student Ministries includes students who have completed 6th grade until the end of the summer after their 12th grade year. The Director of Children's Ministries is the department director for Children's Ministry, and the Director of Student Ministries is the department director for Student Ministries. When the Policy refers to "the appropriate department director," it refers to these two people. As specified above, the grade of the child will determine which department director should be involved.

The first section of this Policy contains general guidelines that apply to both Children's and Student Ministries. The second section contains policies and procedures specific to Children's Ministry. The third section contains policies and procedures specific to Student Ministries. All staff and volunteers must agree to follow all the guidelines contained in this Policy.

For the purposes of this Policy, a volunteer refers to an adult that is assigned to a role or position involving minors in Faith Presbyterian Church's programs or activities and receives no compensation for such service. Staff or staff member refers to any adult that is a paid employee of Faith Presbyterian Church.

Overview of Safety System

Because we care for children and students and desire to protect them, Faith Presbyterian Church requires all staff members and volunteers working with children and/or students to complete four safety steps before ministry work or volunteer placement begins. Faith Presbyterian Church reserves the right to deny staff or volunteer placement at the discretion of church Operations Director or Executive Pastor.

Step One: Application Process

Staff members and volunteers are required to complete the Faith Presbyterian Church's Screening Process, which includes:

- An Employment Application and two references for new employees. (employees only)
- A Volunteer Safety Application. Two references are required for new volunteers. We would prefer those references be from past organizational work with minors. References should not come from a family member.
- A face-to-face interview for volunteers

*A volunteer must attend Faith Presbyterian Church for six months before being eligible to serve in positions interacting with children or students, unless otherwise expressly approved by the Session.

Step Two: Policies & Procedures

Staff members and volunteers are required to review the policies and procedures contained in this Policy and sign the last page indicating that he or she has read and understood the material and agrees to comply with this Policy's requirements.

Step Three: Sexual Abuse Awareness Training

Faith Presbyterian Church policies and procedures require that staff members and volunteers avoid abusive behavior of any kind and report any inappropriate behaviors or policy violations to the appropriate area director or supervisor of the department director. Staff members and volunteers should have a basic understanding of the characteristics of sexual abusers and their behaviors in 'grooming' a student for sexual abuse. Grooming is the process used by an abuser to select a child, win the child's trust (and the trust of the child's parent or 'gatekeeper'), manipulate the child into sexual activity, and keep the child from disclosing the abuse.

To equip Faith Presbyterian Church staff members and volunteers with information necessary to recognize abuser characteristics and grooming behavior, Faith Presbyterian Church requires all staff members and volunteers to complete sexual abuse awareness training. This training should be renewed on a periodic basis.

Step Four: National Criminal Background Check

Faith Presbyterian Church requires that all staff members and volunteers working or volunteering in children's or student activities or programming undergo a nationwide criminal background check. Depending upon position, differing levels or intensity of background check may be required. Background checks will be renewed at the discretion of the church Operations Director or Executive Pastor.

Faith Presbyterian Church Safety Committee

SAFETY COMMITTEE

Recognizing the importance of providing and maintaining a safe environment for children and students, Faith Presbyterian Church will appoint and maintain a Safety Committee, which should meet at least twice each year.

MISSION STATEMENT

The purpose of the Safety Committee is to enable Faith Presbyterian Church's Children's and Student Ministries to carry out appropriate ministry activities while safeguarding program participants against emotional, physical, or sexual abuse.

COMPOSITION

The Safety Committee will be comprised, at minimum, of the following members:

1. Operations Director
2. Supervisor of Directors listed below
3. Director of Children's Ministry
4. Director of Student Ministries
5. Director of Nursery
6. Children's Ministry Assistant
7. Ruling Elder assigned by the Session
8. At-large member of the congregation
9. Practicing attorney selected by the Session

MEETINGS

The Operations Director will chair the meeting of the Safety Committee on a semi-annual basis to discuss risk management practices and updates. The Safety Committee may also meet on an emergency basis upon the recommendation of a member or following the report of any incident or allegation.

RESPONSIBILITIES

The Safety Committee will be charged with the following duties:

1. Applying existing Faith Presbyterian Church policies and procedures related to children and student safety and risk management issues.
2. Monitoring all Children's and Student Ministries programs and activities for ongoing compliance with this Policy.
3. Making recommendations regarding safety issues to Faith Presbyterian Church Session.

Children's and Student Ministries Monitoring Plan

Monitoring of staff and volunteers should include regular (announced and unannounced) visits in each program to provide supervisors the opportunity to observe staff member and volunteer interactions with students.

1. The appropriate department director conducts periodic verbal performance evaluations for paid staff positions in their department. These evaluations shall address participation in risk management training and adherence to risk management procedures in their respective department.
2. The appropriate department director conducts an unscheduled observation at least once each month for onsite programs that occur weekly in their respective department.
3. The supervisor of the department directors conducts an unscheduled observation of Children's and Student Ministries programs at least once every six months.
4. The supervisor of the department directors meets with the department directors at least once monthly to discuss Children's and Student Ministries, including safety training and procedures.
5. A representative of the Session should meet with the department directors once each year to discuss Children's and Student Ministries, including safety training and procedures.

General Guidelines for Both Children's and Student Ministries

ABUSE TOLERANCE

Faith Presbyterian Church has a zero tolerance for abuse in ministry programs and ministry activities. It is the responsibility of every staff member and volunteer at Faith Presbyterian Church to act in the best interest of children and students in every program.

REPORTING INAPPROPRIATE BEHAVIORS OR SUSPECTED ABUSE OR NEGLECT

In the event a staff member or volunteer observes any inappropriate behaviors (i.e. policy violations, neglectful supervision, etc.) or suspected abuse or neglect (physical, emotional, or sexual), it is that individual's responsibility to immediately report their observations to the appropriate department director or the supervisor of the department director.

Faith Presbyterian Church is committed to providing a safe, secure environment for children and their families. To this end, any report of inappropriate behaviors or suspicions of abuse or neglect of a child while in the care of Faith Presbyterian Church should be taken seriously and should be addressed in accordance with this Policy and state law.

Because sexual abusers 'groom' children for abuse, it is possible a staff member or volunteer may witness or hear about behavior intended to 'groom' a child for sexual abuse. Staff members and volunteers are asked to report 'grooming' behavior or any suspicious behaviors to the appropriate department director or the supervisor of the department director.

All questions or concerns related to inappropriate, suspicious, or suspected grooming behavior should be directed to the appropriate department director or the supervisor of the department director.

Faith Presbyterian Church leadership should take appropriate action on behalf of the church when a report occurs. If appropriate, the Operations Director or Executive Pastor will inform the appropriate law enforcement agencies or Child Protective Services.

ENFORCEMENT OF POLICIES

Faith Presbyterian Church staff members and volunteers who supervise other staff members or volunteers are charged with the diligent enforcement of all Church policies.

Any person accused of committing a prohibited act or any act considered by the church to be harmful to a child should be immediately suspended from participation in Children's and/or Student Ministries.

Policy violation may result in discipline up to and including termination of an employee. Volunteers who violate this Policy may be restricted from participation in any future activities involving children or students at Faith Presbyterian Church.

Failure to report a policy violation may result in discipline up to and including termination of an employee. Volunteers who fail to report a policy violation may be restricted from participation in any future activities involving children or students at Faith Presbyterian Church.

Final decisions related to policy violations will be the responsibility of the Executive Pastor and the Session.

EXCEPTIONS TO POLICY

Exceptions to this Policy will be rare and must be approved in advance by the Faith Presbyterian Church Session. Requests for such exceptions must be submitted in writing to the Clerk of the Session, and approval must be recorded in the Session minutes.

WHISTLEBLOWER HOTLINE

If for any reason a staff member, volunteer, or other individual feels unable or uncomfortable to report suspicious behaviors, policy violations, misconduct, etc., that individual may make a confidential and anonymous (if so desired) report to the whistleblower hotline by calling (678) 518-5304 or emailing faithpcahotline@capincrouse.com. The hotline is managed by a third-party firm; the appropriate church representative and agency will be notified.

ALABAMA STATE LAW

Individuals who are considered mandatory reporters under Alabama state law must comply with all state laws regarding the report of child abuse or suspected child abuse.

Nothing in this policy is intended to hinder, hamper, or otherwise obstruct mandatory reporting obligations under applicable law.

PARENTAL INVOLVEMENT

God has also instituted parental authority in the lives of children students; staff members and volunteers should honor parents' authority in every interaction with children and students.

Parents of children and students participating in Faith Presbyterian Church's activities and programs should be contacted if their child becomes severely ill, injured, has a severe disciplinary problem, or shows inappropriate behavior. Medication should not be given without the permission of a parent or guardian.

MINOR WORKERS

Faith Presbyterian Church recognizes that there may be times when it is necessary or desirable for childcare workers (paid or volunteer) who are themselves under age 18 to assist in caring for children during programs or activities. The following guidelines apply to minor staff/volunteers:

- Individuals must be at least age 14 to work or volunteer with children 2 years of age or younger. Such individuals must be interviewed by the appropriate department director before beginning to work or serve.
- Elementary school children may assist their parent in the nursery with children ages 2 and above.
- Minor workers or volunteers should be under the direct supervision of a screened adult and should never be left alone with children.
- Minor workers or volunteers should not be allowed to work or serve in Student Ministries.

PHYSICAL CONTACT

Faith Presbyterian Church is committed to protecting children and students in its care. To this end, Faith Presbyterian Church has implemented a physical contact policy that promotes a positive, nurturing environment for our programs and activities. The following guidelines are to be carefully followed by anyone working or volunteering with our children and/or students:

1. Hugging, pats on the back and other forms of appropriate physical affection between staff members or volunteers and students are important for children's and students' development and are generally suitable in the church setting. However, sometimes even appropriate touch is unwelcomed, which would then make it inappropriate.
2. Do not force any physical contact, touch or affection upon a reluctant child or student. A child's or student's preference not to be touched must be respected.
3. Inappropriate touching and inappropriate displays of affection are forbidden. Any inappropriate physical contact, touching or displays of affection should be immediately reported to the appropriate department director or the supervisor of the department director.
4. Physical contact should be for the benefit of the child or student and should never be based upon the emotional needs of a staff member or volunteer.
5. Physical contact and affection should be given only in observable places or when in the presence of other children, students, or staff members and volunteers. It is much less likely that touch will be inappropriate or misinterpreted as such when physical contact is open to observation.
6. Physical contact in any form should not give even the appearance of wrongdoing. The personal behavior of staff or volunteers in the Children's and Student Ministries should foster trust at all times. Personal conduct must be above reproach.
7. Staff and volunteers are responsible for protecting children and students under their supervision from inappropriate or unwanted touch by others.

Any inappropriate behavior or suspected abuse should be reported immediately to the appropriate department director or the supervisor of the department director.

VERBAL INTERACTIONS

Verbal interactions between staff and/or volunteers and children and/or students should be positive and uplifting. Faith Presbyterian Church staff and volunteers should strive to keep verbal interactions encouraging, constructive, and mindful of their mission of aiding parents in the spiritual growth and development of children and students.

To this end, staff and volunteers should not talk to children and/or students in a way that is or could be construed by any reasonable observer as harsh, threatening, intimidating, shaming, derogatory, demeaning, or humiliating. In addition, staff and volunteers are expected to refrain from swearing or any other types of vulgar conversation (sexual jokes, racist comments, etc.) in the presence of children and/or students.

SEXUALLY ORIENTED MATERIALS

Staff members and volunteers are prohibited from possessing (or transmitting to any child or student) any sexually oriented materials (magazines, cards, images, videos, pictures, films, etc.) on church property or while conducting church-related activities. Staff and volunteers are prohibited from viewing, using, sharing, or transmitting such materials in the presence of children or students, including those in electronic form.

NUDITY

Staff and volunteers in Faith Presbyterian Church's Children's and Student Ministries should never be nude in the presence of children or students in their care. In the event there is a situation that may call for or contemplate the possibility of nudity (i.e. changing clothes during a pool party, weekend, or overnight retreat, etc.), the staff member or volunteer leading the event should communicate a plan to the appropriate department director concerning arrangements for showering or changing clothes. Staff and volunteers should always exercise and encourage modesty.

SECURITY CAMERAS

Faith Presbyterian Church should make use of security cameras in each room regularly used by Faith's Children's and Student Ministries. The cameras provide a measure of protection against the abuse of our children and unfounded accusations against employees, volunteers, or others.

TRANSPORTATION

Staff members and volunteers may from time to time be in a position to provide transportation for children or students. The following guidelines should be strictly observed when workers are involved in the transportation of children or students:

1. Staff members and volunteers should always have parental approval before transporting a minor in their vehicle.
2. Children and/or students should be transported directly to their destination. Unauthorized stops to a non-public place should be avoided.
3. Staff members and volunteers should avoid physical contact with children and students while in vehicles.
4. Staff members and volunteers should avoid distractions while driving and are expected to abide by all traffic laws.

INTOXICANTS

Staff and volunteers are prohibited from the use of or being under the influence of alcohol, tobacco, medications that impair judgement, or any illegal drugs while working with or supervising children or students or traveling with children or students. Transmission of such substances to any child or student is also prohibited. (Sacramental use of wine for the Lord's Supper is not prohibited.)

Guidelines Specific to Children's Ministry

ONE-TO-ONE INTERACTIONS WITH CHILDREN

Whenever possible, staff members and volunteers should avoid one-to-one, unobserved meetings or interactions with children while participating in Children's Ministry activities or programs. In the rare event that a private counseling setting is needed, these meetings should be conducted with permission of the parents and in settings that are easily observable and interruptible, preferably in a Children's Ministry room with security camera(s) in use.

DISCIPLINE

It is our policy that staff members and volunteers are prohibited from using physical discipline in any manner for behavioral management of children. **No form of physical discipline is acceptable.** This prohibition includes, but is not limited to spanking, slapping, pinching, hitting, biting or any other physical force (or threats of such physical force) as retaliation or correction for inappropriate behaviors by children. Uncontrollable or unusual behavior should be reported immediately to the parent or guardian and the Director of Nursery or Director of Children's Ministry.

BUILDING SAFETY

The Director of Children's Ministry will be responsible for ensuring that the Children's Ministry area is monitored during all classes and programs. This will include unobserved monitoring of staff members, volunteers, and children in children's ministry classrooms. After every programming event, Children's Ministry staff members and volunteers should ensure every room and restroom is checked prior to leaving.

No child should ever be left unattended in the Children's Ministry area or on the children's playground during children's ministry programming or classes. Children's Ministry staff members or volunteers should avoid being alone with an individual child in any room or building. In the event a staff member or volunteer finds himself/herself alone with a single child, that staff member or volunteer should take the child to a location that is open and observed by others. (Example: If a child is the last in a class to be picked up by a parent, open the classroom door or move to an adjoining room where other staff members or volunteers are present.)

On the children's playground, staff members and volunteers are to circulate, watching children during play periods, giving particular attention to the areas not easily seen from all viewpoints. (Example: under slides, in corners, behind structures). Any two children together in an unseen or less easily viewed area should be redirected to another (more open) area of the playground.

SEXUALLY ORIENTED CONVERSATIONS

Staff members and volunteers are prohibited from engaging in any sexually oriented conversations with children and are not permitted to discuss any inappropriate or explicit information about their own personal relationships, dating or sexual activities with any child in the program.

SUPERVISION

Staff members and volunteers in Children's Ministry are expected to provide adequate supervision for children in their care while working in church programs. Reasonable effort should be made to have at least two adults present with every group of children.

BATHROOM SUPERVISION AND ASSISTANCE GUIDELINES

Nursery children

Because nursery children may require complete assistance with their bathroom activities, all staff members and volunteers should observe the following policies:

Diapering

- 1) Only female nursery staff or volunteers or the child's parent or legal guardian should undertake the diapering of children of either sex.
- 2) Changing of diapers should be done in plain sight of other nursery workers.
- 3) Children should never be left unattended on changing tables.
- 4) Any special instructions given by parents leaving children in nursery to staff or volunteers should be noted on the check-in sheet. ("Seth has medicine in the bag for rash.")
- 5) Children should be re-diapered and re-clothed immediately upon the completion of changing their soiled diaper.
- 6) Children's diapers should be changed on changing stations only.

Toilet training

- 1) No child should be forced to toilet train.
- 2) Only one child should be in the restroom at a time.
- 3) Only female nursery workers or the child's parent or legal guardian should participate in toilet training efforts with children of either sex.
- 4) Any special instructions given by parents leaving children in the nursery should be noted on the check-in sheet ("Georgia can use the toilet, but she needs to be reminded – ask her if she needs to go.").
- 5) Children should be verbally assisted where possible. If physical assistance is necessary, please make sure the door is left partially open.
- 6) "Accidents" should be handled by reassuring the child and completing the changing of diapers or underwear and clothing. Extra clothing and diapers are available in the children's area if the parent has not furnished a clothing change.

School age children

School age children may be accompanied to the restroom for supervision and assistance when needed. Children should receive the minimum amount of assistance needed based upon their individual capabilities. Staff members and volunteers should never take a lone child to the restroom.

If a staff member or volunteer must go into the restroom to check on an individual child, he or she should seek out another worker to accompany him/her. If another worker is not available to accompany, he/she should go to the exterior bathroom door, knock, and ask if the child needs assistance. If the child requires assistance, the worker should leave the exterior bathroom door open when entering the bathroom area and try to verbally assist the child in completing their activities, while the child remains behind the door of the bathroom stall. Any assistance with the straightening or fastening of garments should be done in the presence of another staff member or volunteer.

Special needs

Parents should offer instruction to staff members or volunteers to change the diapers of special needs individuals. For special needs individuals over the age of 4, parents or legal guardians should be called upon to change diapers.

CHECK IN AND RELEASE OF CHILDREN

At any time a child has been entrusted to Children's Ministry staff or volunteers, the Church may incur responsibility for the safety and welfare of the child. Staff members and volunteers should act to ensure the appropriate supervision and safety of children in their charge.

All children attending Faith Children's Ministry events are required to be checked in by a parent or guardian using Faith's check-in system. Children are not authorized to check in themselves or use the check-in system without a parent or guardian present.

The check-in system generates a name tag for each child and a security tag with matching code. A unique security code is generated per family per event. The parent or guardian should put a nametag on each child and walk each child to the designated drop-off location, which is ordinarily the classroom door. Children should wear the nametags during their time in Faith's care. The parent or guardian must retain the security tag for pick-up purposes.

Children's Ministry staff and volunteers are responsible for releasing children in their care only to parents or guardians who have a matching security tag or image thereof. Guardians must be legally designated or designated by the child's parent(s) and must be 16 years of age or older. Siblings or other friends/family members under age 16 are not authorized to pick up children. Release of children should take place only at the designated pick-up location, which is ordinarily the classroom door.

In the event that a matching security tag is not able to be presented at the time of pick-up (due to failure to retain the tag at check-in, loss of tag, etc.), the parent or guardian should be directed to the check-in or welcome desk. A staff member may approve the release of the child after verifying the parent's or guardian's identity.

If staff members or volunteers are uncertain of the propriety of releasing a child for any reason, even to a person who is of age and has a matching security tag, a staff member should obtain approval from the child's parent or legal guardian before releasing the child.

Special option for dismissal of 5th/6th grade students on Sunday mornings

Children in the 5th/6th Kingdom Kids class on Sunday morning may be dismissed at the end of class without parent or guardian, provided that the parent or guardian has signed a permission form authorizing such dismissal. Parents should designate an appropriate place to meet their children after class. The signed permission form will remain valid for as long as the child is in 5th/6th grade or until it is revoked by the parents or church staff. Students in 5th and 6th grade who do not have such a permission form on file should remain in the classroom and be released using the ordinary process described herein. This option for dismissal without a parent or guardian applies only to 5th/6th grade students on Sunday mornings.

Guidelines Specific to Student Ministries

ONE-TO-ONE INTERACTIONS WITH STUDENTS

Faith Presbyterian Church recognizes that meeting the emotional needs of students may occasionally require staff member and volunteers to minister to them on an individual basis. Staff Members and volunteers should observe the following guidelines when interacting with students:

- Staff members and volunteers should conduct one-to-one meetings with an individual student at a time when others are present and where interactions can be easily observed and interrupted.
- In the event a staff member or volunteer must be alone with a single student, that staff member or volunteer should notify at least one other staff member or volunteer BEFORE the meeting occurs. Reasonable effort shall be made for the meeting to take place in setting that is observable and interruptible.

DISCIPLINE

It is the policy of Faith Presbyterian Church that staff members and volunteers are prohibited from using physical discipline in any way for behavior management of children or students. **No form of physical discipline is acceptable.** This prohibition includes, but is not limited to, spanking, slapping, pinching, hitting, or any other physical force as retaliation or correction for inappropriate behaviors by students. If a student is unruly or fails to comply with verbal warnings or instructions from staff/volunteers, that student will be asked to leave (if not endangered by doing so) or the student's parent will be contacted to pick up the student. In the event of a fight or physical altercation, staff members/volunteers will verbally redirect students involved and will try to avoid physical intervention. Uncontrollable or unusual behavior should be reported immediately to parents and the Director of Student Ministries.

BUILDING SAFETY

The Director of Student Ministries will be responsible for ensuring that the Student Ministries area is monitored during all classes or programming. This will include unobserved monitoring of staff members, volunteers, and students in student classrooms or meetings. After every programming event, staff members and volunteers should ensure every room and restroom in the Student Ministries area is checked prior to leaving.

No student should ever be left unattended or unsupervised during Student Ministries programs or meetings. In the event a staff member or volunteer must be alone with a single student, that staff member or volunteer should notify at least one other adult, and the meeting will take place in a setting that is easily observable and interruptible. (Example: If a student desires additional conversation or counsel with a staff member or volunteer after regular programming has concluded, the staff member or volunteer should move to an adjoining room where other staff members or volunteers are present or move into a public space.)

Any two students together in an unseen or less easily viewed area should be redirected to another (more open) area.

PARENTAL INVOLVEMENT

Parents and other congregants may have opportunities to observe programs and activities in which students are involved. However, individuals who desire to participate in or have continuous, ongoing contact with children and students and/or Children's and Student Ministries programs and activities will be required to complete the Church's volunteer application and screening process outlined herein.

SEXUALLY ORIENTED CONVERSATIONS

Staff members and volunteers are not permitted to discuss any inappropriate or explicit information about their own personal relationships, dating or sexual activities with any student in the program. However, it is expected that from time to time, Student Ministries discussions and lessons may address issues related to purity, dating, sex, and human sexuality. These lessons should normally occur in group settings and should convey the church's views on these topics.

SLEEPING ARRANGEMENTS

It is anticipated that certain Student Ministries activities may occasionally require that overnight sleeping arrangements be made for students and staff members and volunteers (i.e. conferences, mission trips, retreats, etc.). In the event an activity requires sleeping arrangements, staff members and volunteers should strictly observe the following rules:

1. An individual student should not sleep or spend the night alone with a staff member or volunteer.
2. All adults must have previously completed the Church's screening and training process.
3. Overnight sleeping arrangements should be approved by the Director of Student Ministries prior to the activity.
4. Staff and volunteers should check with parents and use good judgment regarding PG or PG-13 movies. No R-rated movies are permitted.
5. Appropriately modest sleeping attire must be worn, both tops and bottoms.
6. In the event of any sleepover that involves both boys and girls, boys and girls should sleep in separate rooms, properly supervised by staff/volunteers of the same gender.
7. Staff members and volunteers should monitor sleeping students by periodically conducting visual bed checks to ensure that sleeping students remain in designated sleeping places. During bed checks, staff members and volunteers should never physically touch a student.
8. Whenever possible, reasonable effort should be made to have at least one staff member or volunteer sleeping in the same area (but not same bed) as students.
9. In the event that overnight arrangements do not include standard beds, each staff member, volunteer, and student should use single sleeping bags or blankets. In these instances, a "one-person-to-one bag or blanket" rule should be observed.